



SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snc@narayanannursingcollege.com

Website: <https://sreenarayanannursingcollege.com>

Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



SNNC/MC/2023-2024/01

23/06/2023

Circular

The members of the maintenance committee are hereby notified for a meeting scheduled for 26-06-2023 at 3.00 pm. The agenda for the meeting is as follows:

1. Review of ongoing maintenance projects
2. Assessment of facility conditions and required repairs
3. Discussion on safety and compliance issues
4. Budget considerations for upcoming maintenance activities
5. Any other business

Copy to:

1. The Principal office
2. Members

Principal
SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002

Principal
Principal
SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002

V. Jayaraj



SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snnn@narayanannursingcollege.com

Website: <https://sreenarayanannursingcollege.com>

Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



MINUTES OF MEETING

SNNC/MC/2023-2024/ 01

26-06-2023

Minutes of Maintenance Committee Meeting held on 26-06-2023 at 3.00pm in the principal cabin

The Following members were present

Chairperson : Mrs. V. Jayanthi, Principal

Convenor : Mrs. Gunavathi

Secretary : Mr. Prasad

Member : Mrs. Kalpana B

: Mrs. K Anusha

: Mrs. Parameswari

: Mrs. Priyanka

Student Member : Ms. Catherine James

Ms. Sona Thomas

Agenda

1. Review of ongoing maintenance projects
2. Assessment of facility conditions and required repairs
3. Discussion on safety and compliance activities
4. Budget considerations for upcoming maintenance activities
5. Any other business

Principal

SREE NARAYANA NURSING COLLEGE

Chinthareddypalem,

NELLORE-524 002



SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snncc@narayanannursingcollege.com

Website: <https://sreenarayanannursingcollege.com>

Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



Discussion Held on:

- ✓ Discussed about maintenance of laboratories, library, sports facilities, computers and classrooms.
- ✓ All departments asked to strictly follow the laid down procedures of institutions with regards to cleanliness and preventive maintenance of infrastructure.
- ✓ The minutes of last meeting were reviewed for confirmation and approved by principal.
- ✓ Expressed the need of repairing of computers and related issues like increase in computer storage capacity
- ✓ The students requested for purchase of badminton rackets, table tennis bats and volleyball.
- ✓ Students reported problems of broken classroom benches and table which need to be repaired in workshop.

At the end of the meeting, the points were reviewed and requested to solve the issues as early as. The meeting was ended at 4.00 pm.

K. Gunavathi
Committee In-charge

V. Jagantha
Principal
Principal
SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002

[Signature]
Principal
SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002



SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snc@narayanannursingcollege.com

Website: <https://sreenarayanannursingcollege.com>

Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



SNNC/MC/2023-2024/02

25/01/2024

Circular

The members of the maintenance committee are hereby notified for a meeting scheduled for 28-01-2024 at 3.00 pm. The agenda for the meeting is as follows:

1. Review of ongoing maintenance projects
2. Assessment of facility conditions and required repairs
3. Discussion on safety and compliance issues
4. Budget considerations for upcoming maintenance activities
5. Any other business

Copy to:

1. The Principal office
2. Members


Principal

Principal
SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002



Principal
SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002



SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snn@narayanannursingcollege.com

Website: <https://sreenarayanannursingcollege.com>

Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



MINUTES OF MEETING

SNNC/MC/2023-2024/ 02

28-01-2024

Minutes of Maintenance Committee Meeting held on 28-01-2024 at 3.00pm in the principal cabin

The Following members were present

Chairperson : Dr. I V Mamatha, Principal

Convenor : Mrs. Gunavathi

Secretary : Mr. Prasad

Member : Mrs. Kalpana B

: Mrs. K Anusha

: Mrs. Saraswathy

: Mrs. Priyanka

Student Member : Ms. Teena John

Ms. Arya abraham

Agenda

1. Review of ongoing maintenance projects
2. Assessment of facility conditions and required repairs
3. Discussion on safety and compliance activities
4. Budget considerations for upcoming maintenance activities
5. Any other business

Discussion was held on:

- During the meeting the discussion was held on maintenance of building


Principal

SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002



SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

e-mail: sreenarayana.nursing12@gmail.com | principal.snnc@narayanannursingcollege.com

Website: <https://sreenarayanannursingcollege.com>

Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



- Discussed about painting of walls in auditorium
- Instructed to solve the students complaints in time
- Planned for maintenance of elevator
- Discussed to maintain cleanliness of labs and floors and classrooms.
- Housekeeping works should be daily.
- Dusting of computer systems and furniture, doors and windows should be done.
- Spraying insecticides to control the mosquitoes.
- Instructed to use pesticides to control and prevent rodents.
- Shifting of tiles, furniture as well when required
- Cleaning of drainage lines
- Placing garbage bags in garbage bins.
- Instructed to collect the waste regularly

At the end of the meeting, the points were reviewed and requested to solve the issues as early as. The meeting was ended at 4.00 pm.

K. Gunavathi
Committee In-charge

[Signature]
Principal
Principal
SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002

[Signature]
Principal
SREE NARAYANA NURSING COLLEGE
Chinthareddypalem,
NELLORE-524 002